

## Co-design Group of the Enhanced Consumer Engagement Process

### Consumer Member – Selection criteria and role description

#### **CRITERIA: Consumer Member Co-design Group**

- Strong links with patient communities / health consumers, particularly in the context of consumer engagement within Australian HTA processes.
- Ability and willingness to speak confidently to the patient / consumer lived experiences and perspectives in consensus with patient / consumer peers.
- An understanding of the consumer sector's diverse needs and to apply this to effect change, as relevant to the co-design process.
- Knowledge of the current Australian HTA environment and processes, for suggesting possible improvements for consumer engagement.
- An awareness of the future focus of medicines and the impact of developing technologies on the consumer role.
- An understanding of the principles of access and equity in allocation of health resources within a universal health system.
- Time and commitment to attend meetings (in person or virtually) and prepare for discussions and activities as required; this includes working with other consumer members and participating in broader feedback activities to patient / consumer networks.
- Good communication and interpersonal skills including respect for the views of other people and organisations, and the ability to listen and take part in constructive debate.

#### **ROLE DESCRIPTION: Consumer Member Co-design Group**

Consumer members will:

- Lead discussions and actively engage with consumer networks concerning the co-design process.
- Attend meetings as agreed in the co-design process schedule and be available to attend interim meetings, such as with consumer co-design team members, clinicians and HTA committee members.
- Contribute to discussions about enhanced consumer engagement definitions and processes.
- Work collaboratively with all group members towards a consensus on the co-design process.
- Contribute to discussions regarding findings from recent consultations on HTA processes and consumer engagement.
- Provide advice and support for planning implementation strategies to best support agreed mechanisms for consultations with consumers and consumer organisations.
- Agree and abide with the requirements of the co-design process.
- Consumer members of the group will be remunerated for their time.

#### **Meetings:**

The Group will meet up to five times between August and October 2023. Group members will be required to pre-read meeting documents and if necessary be consulted on an ad-hoc basis between meetings. An independent facilitator/secretariat will be engaged to run the co-design activities, meetings and report on outcomes.

The total time commitment is expected to be approximately six days over the three-month period.

**Remuneration:** Consumer members will be remunerated with reference to Remuneration Tribunal rates and/or the Departments' *Remuneration Framework for Members of Non-Statutory Committees*. This equates to a daily fee of \$430. Pro-rata fees are payable for meetings of shorter duration.